

**RECORD OF PROCEEDINGS
REGULAR MEETING
MARCH 9, 2026**

The Bath Township Board of Trustees met in the Trustee Meeting Room on March 9, 2026 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Sharon Troike convened the meeting. Trustees present were Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER

Mrs. Troike called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Troike requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Troike welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Troike requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mrs. Goodrich moved to approve regular purchase orders 2026-00378 through 2026-00404 and payments in the amount of \$132,671.33.**

Included in the payments are the following:

- \$47,939 to Montrose Ford for purchase of a new patrol vehicle (Police)

Mr. Gaffney seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

Motion Passed

2. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the January 26, 2026 Regular Trustee Meeting. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle recommended that the Trustees consider Resolution 2026-13 To Adjust Fund Balances for the 2025 Fiscal Year:

Mr. Gaffney presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2026-13
TO ADJUST FUND BALANCES FOR THE FISCAL YEAR
ENDING DECEMBER 31, 2025**

WHEREAS, the Ohio Revised Code requires that all transfers, advances, and modifications of fund balances be authorized by resolution of the taxing authority; and

WHEREAS, the fiscal year ending December 31, 2025 has closed, and the Fiscal Officer has reviewed the year-end financial activity and determined that certain fund balances require adjustment to properly reflect actual revenues, expenditures, and obligations in accordance with the Ohio Revised Code; and

WHEREAS, the adjustments are necessary to ensure accurate financial reporting, compliance with budgetary requirements, and the proper classification of resources among the funds of Bath Township; and

WHEREAS, the Board finds that it is in the best interest of Bath Township to authorize these adjustments.

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WHEREAS, the Board of Township Trustees desires to authorize the following adjustments to reflect year-end obligations and expenditures.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit, State of Ohio, that:

SECTION 1. The Fiscal Officer is authorized and directed to make the necessary accounting entries to adjust the year-end fund balances for the fiscal year ending December 31, 2025, with a **DECREASE** to:

Fund 101 General	\$23,120
Fund 101 General	\$845.52

And an **INCREASE** to:

Fund 684 NEU Coronavirus Local	\$23,120
Fund 507 Street Lighting	\$845.52

SECTION 2. That these adjustments shall be made in accordance with the applicable provisions of the Ohio Revised Code, including but not limited to ORC 5705.10, 5705.12, and 5705.14-5705.16, and in compliance with all rules and guidance issues by the Ohio Auditor of State.

SECTION 2. That this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of Bath Township in order to timely and accurately close the Township's 2025 fiscal year and therefore shall take effect immediately upon its adoption.

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer requests an amendment before the Summit County Budget Commission.

Seconded by Mrs. Goodrich; discussion and roll called:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **AYE**

Resolution Adopted

4. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI
Report/Recommendations

1. Chief Sinopoli recommended, and **Mrs. Goodrich acknowledged the donation from Roger Mortimer, Ohio Drone Repair for a DJI Matric 4 Enterprise drone with battery backup in the amount of \$6,119. Sgt. Shaffer and Officer Deep have been learning the new, recently installed traffic reconstruction crash software, and this additional drone will be another added benefit to our department. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
2. Chief Sinopoli recommended that the Trustees consider Resolution 2026-14 to apply for the Spark Good Grant from Walmart/Sam's Club for youth services in the amount of \$1,225:

Mrs. Goodrich presented the following Resolution and moved its adoption:

**RESOLUTION 2026-14
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE SPARK GOOD LOCAL GRANT**

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WHEREAS, Spark Good, is a for-profit organization that established a grant program to support law enforcement and youth incentives, and;

WHEREAS, The Spark Good Local Grant Program offers law enforcement agencies the opportunity to apply for grants up to \$1,225.00 to support eligible youth incentive programs and community events; and,
WHEREAS, If the grant is awarded, the Bath Township Police Department intends to use grant funds for the purpose of youth incentive programs and community events; and

WHEREAS, the Bath Township Board of Trustees desire financial assistance to provide support for youth incentive and community events as approved through the reimbursement grant.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Spark Good Local Grant.
2. That Administrative Assistant Sue Bartlett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 663 if the grant is awarded, and to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Seconded by Mr. Gaffney; discussion and roll called:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **AYE**

Resolution Adopted

3. Chief Sinopoli recommended that the Trustees consider Resolution 2026-15 to amend the 2026 Organizational Personnel Policy Manual to add a job description for the Bath Police Department Staff Sergeant position:

Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2026-15
AMENDMENT 01
TO AMEND THE 2026 JOB DESCRIPTION MANUAL**

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2026 Organizational Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2026; and,

WHEREAS, after review the Board of Trustees has decided to revise and update the 2026 Job Description Manual to amend the following information:

1. To amend the 2026 Job Description Manual to define the position and responsibilities of the Staff Sergeant in the Bath Township Police Department.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2026 Job Description Manual to include the updated information in the attachment and shall be retroactively effective as of January 1, 2026.

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Mrs. Goodrich seconded the amendment; and the Fiscal Officer called the roll:

Mrs. Troike, AYE
Mr. Gaffney, AYE
Mrs. Goodrich, AYE

Resolution Adopted

4. Chief Sinopoli recommended, and Mrs. Goodrich moved to promote Robert Griffith to the position of Bath Police Captain effective April 1, 2026, at the hourly rate of \$55.23 with a one-year probationary period in compliance with the Bath Township 2026 Organizational Personnel Policy Manual. Mr. Gaffney seconded the motion. Two Ayes. One Nay. Motion passed 2-1.
5. Chief Sinopoli recommended, and Mr. Gaffney moved to advertise and post internally for the Bath Police Department Staff Sergeant position beginning on March 10, 2026. Applications will be accepted until 4:00pm on Monday, March 16, 2026. Mrs. Goodrich seconded the motion. Motion passed. All Ayes 3-0.

FIRE CHIEF ROB CAMPBELL

Report/Recommendations

1. Fire Chief Campbell recommended, and Mrs. Goodrich moved to approve the purchase of a new Life Ambulance from Pfund Superior Sales at an anticipated price of \$425,000.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.

SERVICE DIRECTOR CAINE COLLINS

Report/Recommendations

1. Service Director Collins recommended, and Mr. Gaffney moved to approve to advertise and post for Service Department and Park Division Seasonal workers beginning March 10, 2026. Applications will be accepted until the positions are filled. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.

PARKS DIRECTOR JEFF FRANCE

Report/Recommendations

1. Parks Director France recommended, and Mrs. Goodrich moved to enter into an agreement with Davey Tree Resource Group in the amount of \$27,885.00 for the 2026 invasive species management control at the Bath Nature Preserve. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.
2. Parks Director France recommended, and Mr. Gaffney moved to enter into an agreement with Davey Tree Resources Expert Company for the 2026 athletic field lawn care at Bath Baseball Park, Bath Community Park, and Bath Hills in the amount of \$7,115.00. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.
3. Parks Director France recommended, and Mrs. Goodrich moved to enter into an agreement with Fechko Excavating for the tree clearing to be done at the Bath Community Park, the amount not to exceed the Ohio Revised Code (ORC 9.17) competitive bidding threshold for 2026. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK

Report/Recommendations

1. Zoning Inspector Funk recommended that the Trustees consider Resolution 2026-16, to apply for the Akron Metropolitan Area Transportation Study (AMATS) Connecting Communities planning grant:

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2026-16
TO APPLY FOR THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS)
CONNECTING COMMUNITIES PLANNING GRANT**

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WHEREAS, The Akron Metropolitan Area Transportation Study (AMATS) has grant monies available through its Connecting Communities Planning Grant; and,

WHEREAS, The Connecting Communities Planning Grant has available \$100,000.00 for no more than two projects; and,

WHEREAS, Bath Township seeks to apply for funding to study access management in the Ghent Hamlet; and,

WHEREAS, the purpose of the planning study is to develop a comprehensive plan using Connecting Communities initiatives and complete streets principles to make recommendations to improve pedestrian/bicycle access throughout the Ghent Hamlet area, transit and vehicle access to retail, parking access, corridor aesthetics and signage, sustainability and environmental impact, including storm water problems; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the planning study;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the AMATS Connecting Communities Grant.
2. That Planning Director/Zoning Inspector William Funk is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, the Fiscal Officer be directed to create a Special Revenue Fund to be determined and if the grant is awarded, to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **AYE**

Resolution Adopted

ADMINISTRATOR VITO F. SINOPOLI

Report/Recommendations

1. Administrator Sinopoli recommended, and **Mr. Gaffney moved to accept the donation of disposable gloves and contractor trash bags from Lowe's to be used during the Annual Project Pride Community Roadside Cleanup event on April 25th, 2026. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
2. Administrator Sinopoli recommended, and **Mrs. Goodrich moved to appoint John Rodriguez as Interim Bath Township Fire Chief effective March 21, 202, with additional stipend of \$492 per pay period, with a one-year probationary period in compliance with the Bath Township 2026 Organizational Personnel and Policy Manual. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-17 A Resolution Authorizing the Application to The Office of the 13th Congressional District for Community Project Funding – DJI Dock 3 Drone:

Mr. Gaffney presented the following Resolution and moved its adoption:

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RESOLUTION 2026-17

A RESOLUTION AUTHORIZING THE APPLICATION TO

THE OFFICE OF THE 13TH CONGRESSIONAL DISTRICT FOR COMMUNITY PROJECT FUNDING- DJI DOCK 3 DRONE

WHEREAS, the Fiscal Year 27 Appropriations and Community Project Funding (CPF) Cycle provides for members of Congress to submit financial support for eligible projects in their district and Congresswoman Emilia Sykes in the 13th Congressional District is authorized to administer funds through federal programs as designated by law; and,

WHEREAS, the CPF appropriated funds to provide grants in support of local communities for eligible projects through the Department of Justice- Byrne Justice Assistance Grant; and,

WHEREAS, the Bath Township Police Department seeks financial assistance to acquire a DJI Dock 3 deployable drone; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance is warranted; and,

WHEREAS, Bath Township seeks to acquire a DJI Dock 3 drone to support a DFR (Drone as First Responder) program;

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Office of Congresswoman Emilia Sykes, 13th Congressional District for financial assistance through the Department of Justice- Edward Byrne Justice Assistance Grant for the following project. Purchase of a DJI Dock 3 Drone.
2. Vito F. Sinopoli, Chief of Police, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Community Project Funding Grant.
3. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mrs. Goodrich; discussion and roll called:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **AYE**

Resolution Adopted

4. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-18 A Resolution Authorizing the Application to The Office of the 13th Congressional District for Community Project Funding – Fire Station 1:

Mrs. Goodrich presented the following Resolution and moved its adoption:

RESOLUTION 2026-18

A RESOLUTION AUTHORIZING THE APPLICATION TO

THE OFFICE OF THE 13TH CONGRESSIONAL DISTRICT FOR COMMUNITY PROJECT FUNDING

WHEREAS, the Fiscal Year 27 Appropriations and Community Project Funding (CPF) Cycle provides for members of Congress to submit financial support for eligible projects in their district and Congresswoman Emilia

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Sykes in the 13th Congressional District is authorized to administer funds through federal programs as designated by law; and,

WHEREAS, the CPF appropriated funds to provide grants in support of local communities for eligible projects through the Department of Agriculture Research and Services Division for buildings and structures; and,

WHEREAS, Bath Township seeks financial assistance to construct a new fire station 1; and,

WHEREAS, Bath Township has performed a needs assessment and determined the request for financial assistance is warranted; and,

WHEREAS, Bath Township seeks to replace its aging fire station 1 that has been in service for over sixty years;

NOW, THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Office of Congresswoman Emilia Sykes, 13th Congressional District for financial assistance through the Department of Agriculture Research and Services Division for the following project. Construction of a new fire station 1.
2. Vito F. Sinopoli, Township Administrator, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible financial assistance from the Community Project Funding Grant.
3. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the board.

FURTHER, that the Fiscal Officer be directed to use a Special Revenue Fund and if the grant is awarded, to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mr. Gaffney; discussion and roll called:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **AYE**

Resolution Adopted

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TRUSTEE MEETINGS AND EVENTS

Heritage Corridors of Bath	March 11, 2026, 4:30pm	Trustee Conference Room
Water and Sewer District Board	March 16, 2026, 6pm	Trustee Meeting Room
Board of Zoning Appeals	March 17, 2026, 7pm	Trustee Meeting Room
Park Board	March 19, 2026, 6pm	Trustee Meeting Room
Board of Trustees Meeting	March 23, 2026, 4pm	Trustee Meeting Room
Appearance Review Commission	April 6, 2026, 5pm	Trustee Meeting Room
Board of Trustees Meeting	April 6, 2026, 6:30pm	Trustee Meeting Room
Zoning Commission	April 9, 2026, 6pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:25pm.

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Sharon A. Troike, President
Bath Township Board of Trustees

Sean F. Gaffney, Vice President
Bath Township Board of Trustees

Elaina E. Goodrich
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: January 26, 2026
Bath Township Board of Trustees

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